

SCOTTISH ATHLETICS LIMITED
A company limited by guarantee

YEAR ENDED 31 MARCH 2015

FINANCIAL STATEMENTS

Company Number: SC217377

Scottish Athletics Limited

Year ended 31 March 2015

COMPANY INFORMATION

Directors

Leslie Roy	(President)
Ian Beattie	(Chair)
Nigel Holl	(Chief Executive Officer)
James Stewart	
Ronald Morrison	
Sandra Frame	
Stewart McCallum	
Alison Johnstone	Appointed 16/06/14

Secretary

David Lindgren

Company Number

SC217377

Registered Office

Caledonia House
South Gyle
Edinburgh
EH12 9DQ

Auditors

Henderson Loggie
Chartered Accountants
34 Melville Street
Edinburgh
EH3 7HA

Scottish Athletics Limited

Year Ended 31 March 2015

REPORT OF THE DIRECTORS AND STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors present their report and financial statements for the year ended 31 March 2015.

Principal Activities

The company's principal activity is to act as the governing body for athletics in Scotland and as such to foster, develop and control the sport of athletics in Scotland. The year ahead offers the unique opportunity to continue to build upon the "catalytic" impact of the "Home" Commonwealth Games in Glasgow held in 2014 - an impact that has been felt up to this point across the business - not only on the elite performance end. Our challenge is maintaining that momentum with athletes, clubs, members, coaches, volunteers. We go into the new financial year with a refreshed and revised vision and strategy, and with energy as a business reflecting the success in recent times - across all levels of our sport and work. Our business strategy and success relies upon clear, open, and realistic partnerships - within our sport (especially our member clubs), and with key stakeholders - at Local, Scotland and UK level. Those partnerships are vibrant and strong, and represent a positive framework for future impact and success.

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Review

The company has recorded a surplus for the year of £1,322 (2014 - £39,010) with reserves at 31 March 2015 of £243,037 (2014 - £241,715).

The results are consistent with the budgetary expectations stated at the last annual general meeting.

The financial strategy of the company has been to maintain the normal operating budget for ongoing activities on a break-even basis, seeking to increase the Reserves by a minimum of 10% year on year - seeking to achieve a reserve of 6 months operating costs ultimately. Investment funding from **sportscotland** is allocated primarily to staff costs, administration and to international performance and competition, with the balance of funding required to be generated from commercial income and sponsorship, membership or generated through activity.

Scottish Athletics is a company limited by guarantee incorporated on 28/03/2001. The company was established under a Memorandum of Association which established the objects and powers of the company and is governed by the Articles of Association.

The total income of the company was £2,143,450 (2014 - £2,156,964) with grant funding providing 58%, membership and event income 33%, marketing and sponsorship 2% and other sources 7%. The financial performance gives Scottish Athletics a solid platform to advance the sport in the coming years.

Scottish Athletics would like to thank their partners and sponsors: **sportscotland**, UK Athletics, Kukri and Run 4 It for their support as well as the contributions made to events and essential development programmes by many local authorities across Scotland. Such support remains vital to the sport's success.

Scottish Athletics Limited

YEAR ENDED 31 March 2015

REPORT OF THE DIRECTORS (continued)

Directors

The directors of the company are detailed on page 1. With the exception of the Chair, President and Chief Executive, all Board Members retire at the Annual General Meeting but are eligible for re-election. The tenure of the Chair is four years but he or she is eligible for re-appointment. The President shall be elected for a maximum period of four years, with eligibility for re-election after a period of one year.

Membership

At 31 March 2015, 156 Clubs and Associates were in membership of the company (2014 - 156) and there were 11,303 members of Athletics Scotland, the membership scheme of Scottish Athletics (2014 - 10,915).

Auditors

Henderson Loggie have completed the contract term. A resolution proposing their continued appointment will be submitted at the Annual General Meeting.

Statement as to Disclosure of Information to Auditors

The Board Members who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which the auditors are unaware. Each of the Board Members have confirmed that they have taken all the steps that they ought to have taken as Board Members in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

Small Company Rules

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

By order of the Board



Ian Beattie
Chair
9 July 2015



Independent auditors' report to the members of Scottish Athletics Limited

We have audited the financial statements of Scottish Athletics Limited for the year ended 31 March 2015 which comprise the profit and loss account, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice Applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the directors' responsibilities statement (set out on page 2), the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for auditors.

Scope of the audit

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2015 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you, if in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small company regime and take advantage of the small companies' exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

James Davidson (Senior Statutory Auditor)

For and on behalf of Henderson Loggie Statutory Auditors
Edinburgh
20 July 2015

Scottish Athletics Limited

Profit and Loss Account

For the year ended 31 March 2015

	Notes	2015 £	2014 £
Income			
Income from grant funding		1,245,675	1,265,122
Income from marketing and sponsorship		33,616	31,334
Income from the membership and from events		707,614	706,689
Other income		156,545	153,819
Total operating income		<u>2,143,450</u>	<u>2,156,964</u>
Expenditure			
Administrative costs		589,476	531,951
Events and programme costs		1,479,260	1,534,324
Membership scheme costs		37,868	31,818
Marketing and fundraising costs		41,362	32,621
Total operating expenditure		<u>2,147,966</u>	<u>2,130,714</u>
Operating (deficit)/surplus	2	(4,516)	26,250
Interest receivable		12,895	20,969
Surplus for the year before taxation		8,379	47,219
Taxation		7,057	8,209
Surplus for the year		<u>1,322</u>	<u>39,010</u>

Scottish Athletics Limited

Balance Sheet

For the year ended 31 March 2015

	Notes	2015 £	2014 £
Fixed assets			
Investments	5	22,914	22,914
Tangible assets	6	52,699	54,400
		<u>75,613</u>	<u>77,314</u>
Current assets			
Stocks		500	1,100
Debtors	7	70,678	74,270
Cash at bank and in hand		891,238	976,087
		<u>962,416</u>	<u>1,051,457</u>
Creditors: amounts falling due within one year	8	(794,992)	(887,056)
Net current assets		167,424	164,401
Total assets less current liabilities		<u>243,037</u>	<u>241,715</u>
Net assets		<u>243,037</u>	<u>241,715</u>
Reserves	9	<u>243,037</u>	<u>241,715</u>

The financial statements have been prepared in accordance with the provision applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008), and were approved and authorised for issue by the board on 9 July 2015 and signed on its behalf by:



Ian Beattie
Chair
9 July 2015

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2015

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Going concern

At 31 March 2015 the company had net current assets of £167,424 (2014 - £164,401). Having reviewed the financial projections for the year to 31 March 2016 and having regard to both confirmed and indicative funding for the period to 2016, the Directors are satisfied that the going concern basis is appropriate.

Recognition of income

Income is credited in the accounts on the date of receipt, except for subscriptions, fees and grants received in advance that are credited in the year in which they fall due.

Should grant income received during the financial period be unspent during that period, the position is discussed with the funders and subject to the agreement of the organisation providing that income, the sums concerned will be deferred and utilised to meet appropriate business needs in subsequent financial periods.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is calculated to write off evenly the cost of fixed assets over their expected useful life, as follows:-

Computer equipment	- 4 years
Other office equipment	- 4 years
Furniture and Fittings	- 10 years

Website design and content development costs are capitalised to the extent that they lead to the creation of an enduring asset delivering benefits at least as great as the amount capitalised. The website costs are depreciated on a straight line basis over 3 years following completion of the development work. Grant income in respect of the development is released to the Profit and Loss account over the same 3 year period.

Investments

Fixed asset investments are stated at cost less provision for impairment in value.

Stocks

Stocks are stated at the lower of cost and net realisable value.

Pensions

The company operates a group pension scheme, contributing a fixed percentage of each employee's salary to an individual pension plan. Costs in respect of this are charged to the Profit and Loss account in the period they are incurred.

Leased assets

The annual rentals on operating leases on equipment and vehicles, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2015

2. OPERATING SURPLUS

	2015	2014
	£	£
Operating surplus is stated after charging:		
Depreciation of tangible fixed assets	29,005	13,201
Auditors' remuneration	6,790	5,750
Pension costs	35,983	31,566
	<hr/>	<hr/>

3. TAXATION

	2015	2014
	£	£
Corporation tax charge	7,057	8,209
	<hr/>	<hr/>

4. DIRECTORS EMOLUMENTS

The directors' aggregate emoluments in respect of qualifying services were:

		2015	2014
		£	£
Emoluments receivable	Remuneration	79,573	71,188
	Pension	4,774	4,038
		<hr/>	<hr/>

As at 31 March 2015 retirement benefits were accruing to one director in respect of money purchase pension schemes

5. INVESTMENTS

	2015	2014
	£	£
At 1 April 2014 and 31 March 2015	22,914	22,914
	<hr/>	<hr/>

Investments at the year ended 31 March 2015 relate to Trophies and McLanaghan Trust. All investments are held at cost.

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2015

6. TANGIBLE FIXED ASSETS

	Office Equipment £	Furniture & Fittings £	Website £	Total £
Cost				
At 1 April 2014	111,982	11,315	57,315	180,612
Additions	4,902	-	20,275	25,177
At 31 March 2015	<u>116,884</u>	<u>11,315</u>	<u>77,590</u>	<u>205,789</u>
Depreciation				
At 1 April 2014	(84,428)	(10,584)	(31,200)	(126,212)
Charge for year	(10,334)	(394)	(16,150)	(26,878)
At 31 March 2015	<u>(94,762)</u>	<u>(10,978)</u>	<u>(47,350)</u>	<u>(153,090)</u>
Net book value				
At 31 March 2015	<u>22,122</u>	<u>337</u>	<u>30,240</u>	<u>52,699</u>
At 31 March 2014	<u>27,554</u>	<u>731</u>	<u>26,115</u>	<u>54,400</u>

Scottish Athletics Limited

Notes to the financial statements

For the year ended 31 March 2015

7. DEBTORS	2015	2014
	£	£
Trade debtors	62,733	59,734
Prepayments	7,945	14,536
	70,678	74,270

8. CREDITORS - Amounts falling due within one year	2015	2014
	£	£
Trade creditors	99,061	152,365
V.A.T. payable	(432)	1,962
Corporation Tax	7,055	8,209
Trust fund creditors	12,177	12,177
Other creditors	72,016	56,721
Deferred income	508,382	567,114
Accrued charges	96,733	88,508
	794,992	887,056

9. RESERVES	2015	2014
	£	£
Prior year balance carried forward	241,715	202,705
Surplus for the current year	1,323	39,010
	243,038	241,715

10. COMMITMENTS UNDER OPERATING LEASES

At 31 March 2015 the company had annual commitments under non-cancellable operating leases as follows:

	2015	2014
	£	£
Land and Buildings		
Expiring in less than one year	34,230	34,230
Other		
Expiring in less than one year	8,187	3,390
Expiring in, between two and five years	2,632	12,996

11. ULTIMATE CONTROLLING PARTY

The organisation is controlled by its Club and Associate members who are entitled to mandate one delegate each to attend any General Meeting, speak and vote on their behalf.

The following pages do not form part of the statutory accounts
 Scottish Athletics Limited

Appendix to the financial statements

For the year ended 31 March 2015

ANALYSIS OF INCOME	2015	2014
	£	£
Income from grant funding		
sportscotland general grant	194,891	156,318
sportscotland funding	746,565	719,843
Funded programmes	186,969	190,455
Lottery contribution	26,100	26,100
Other grant support	-	18,573
UKA fund income	91,150	153,833
	<u>1,245,675</u>	<u>1,265,122</u>
Income from marketing and sponsorship		
Sponsorship	19,560	16,000
Awards dinner	7,952	9,400
Advertising	6,104	5,934
	<u>33,616</u>	<u>31,334</u>
Income from the membership and from events		
Membership scheme	99,814	99,005
Affiliation fees	108,111	100,416
Event income	140,479	126,858
Levies and permits	128,517	136,398
Athletes' contributions	7,406	6,932
Special Projects	70,812	102,052
Club Together	152,475	135,028
	<u>707,614</u>	<u>706,689</u>
Other income		
Course fees	95,062	91,203
Coaches conference	-	29,676
Donation	245	5
Sundry income	61,238	32,935
	<u>156,545</u>	<u>153,819</u>
Total income	<u>2,143,450</u>	<u>2,156,964</u>

Scottish Athletics Limited

Appendix to the financial statements

For the year ended 31 March 2015

ANALYSIS OF EXPENDITURE	2015	2014
	£	£
Administrative costs		
Staff costs	352,833	333,665
Recruitment and training	92	394
Leasing	10,844	9,761
Rent, rates and insurance	52,697	32,435
Computer maintenance and running costs	15,343	13,858
Postages	5,754	2,785
Stationery	9,104	4,932
Telephone, fax and internet	9,142	11,569
Travel and subsistence	19,633	18,252
Board, Commission and AGM expenses	2,748	2,541
Honoraria	2,000	2,000
Professional fees	12,941	7,371
Depreciation	26,877	13,201
Kit purchases	16,107	29,982
Bad debts	-	1,333
Irrecoverable VAT	42,546	38,548
Subscriptions and Publications	2,344	1,339
Miscellaneous	8,471	7,985
	<u>589,476</u>	<u>531,951</u>
Events and programme costs		
Event expenditure	167,815	162,500
Commonwealth Games 2014	82,441	68,730
Performance programme	415,349	381,214
National performance staff	204,084	193,922
Jogscotland	192,424	210,542
Educational courses	71,386	65,756
Club & Youth development	121,617	111,163
Coaches and officials services	1,348	70,822
Special Projects	70,323	134,647
Club Together	152,473	135,028
	<u>1,479,260</u>	<u>1,534,324</u>

Scottish Athletics Limited

Appendix to the financial statements

For the year ended 31 March 2015

ANALYSIS OF EXPENDITURE (continued)

	2015	2014
	£	£
Membership scheme costs		
Administration	1,158	1,414
Postage	16,329	12,936
PB	20,381	17,468
	<u>37,868</u>	<u>31,818</u>
Marketing and fundraising costs		
Marketing		
Awards dinner	18,956	20,437
Web site	7,704	5,654
Promotion	14,702	6,530
	<u>41,362</u>	<u>32,621</u>
Total expenditure	<u>2,147,966</u>	<u>2,130,714</u>